

Library Media Specialist's Name	Grade/Subject	TESS Track
Evaluator	Pre-Conference	Date of Observation

1. What will I observe you doing?
2. Why is it important for me to observe this activity?
3. What are your goals for this activity?
4. What challenges do you anticipate in completing this activity?
5. What plans have you made to address these challenges?
6. What specific elements of this activity do you want me to pay particular attention to?
7. How does this activity fit within your total library media program?
8. How will you determine if this activity is successful?